

# **MINUTES OF THE EXTRA-ORDINARY MEETING OF THE SEASCALE PARISH COUNCIL OCTOBER 2024**

**Held in Seascale Methodist Hall on 2<sup>nd</sup> October 2024 at 7:00pm**

|           |                           |     |                    |
|-----------|---------------------------|-----|--------------------|
| Attended: | Lizzie Mawson             | LM  | (Chair)            |
|           | David Moore               | DM  | (Vice-Chair)       |
|           | Mitch Franks              | MF  |                    |
|           | Bran Harvey-Chadwick      | BHC |                    |
|           | Catherine Harvey-Chadwick | CHC |                    |
|           | Ken Mawson                | KM  |                    |
|           | Michael Warmoth           |     | (Acting Clerk/RFO) |

**1. Apologies for absence:** Mark Porter MP

## **2. Statutory Recommendation from the External Auditor**

The External Auditor requires the Parish Council to call this meeting to discuss a matter raised by the External Auditor, namely the consideration of the Licence to Occupy Agreement.

Cllr Moore took the Chair for this meeting and there were no declarations of interest.

The following statement from the External Auditor was read out:

The smaller authority should call a public Council meeting to discuss, review and formally approve the renewal of the Licence to Occupy Agreement due later this year. The smaller authority should follow its own procedures fully which include the need to consider any conflicting declarations of interests, and document whether there were any. The smaller authority should ensure that all evidence is kept, as appropriate, and that the minutes are sufficiently detailed to provide a full record of the matters discussed and the decision taken, accurate and correctly published to the website.

The Parish Council fully accepts the recommendations of the External Auditor and will deal with the renewal of the Licence to Occupy Agreement in the

Ordinary Meeting to be held immediately after this meeting concludes.  
As stated at the last ordinary meeting of the Parish Council on 4<sup>th</sup> September 2024 there were difficulties in fully minuting the acceptance of the last Licence to Occupy Agreement due to the restrictions on the holding of meetings during COVID.

[It should be noted there were a number of interruptions from the Public during this meeting, despite Councillor Moore explaining that although the Public may attend an Extra-Ordinary Meeting, they may not speak.]

Meeting concluded at 7.15pm

Michael Warmoth  
Parish Clerk and RFO  
Seascale Parish Council