

Seascale Parish Council

Chair Person; Lizzie Mawson

Clerk; Currently vacant (please contact the chairperson)

theclerk@seascaleparishcouncil.co.uk

<http://www.seascaleparish.com/>.

Dated; 8th Oct 2025

Dear Councillor,

You are summoned to attend the **extraordinary meeting** of Seascale Parish Council, which will be held in **Methodist School Rooms Seascale on Wednesday 29th October 2025 at 7pm**. If you are unable to attend, please pass your apologies to the Chair in advance of the meeting.

The agenda is printed below.

Yours sincerely

Lizzie Mawson

Chair.

Agenda

41/25 Apologies for absence

42/25 Minutes of the meeting to be held on 15th October 2025 will be available for reference.

43/25 Trail Boards. To agree to the proposal for the trail boards and to agree to the expenditure from reserves if no funding can be sourced.

44/25 Staffing Committee . To form a staffing committee to deal with employment matters and staff management, including ensuring that the council has the correct policies in place to meet its obligations as an employer.

45/25 Interviews and interview panel. To agree which members will form the interview panel and decide on a date for interviews.

46/25 Working groups. To consider the effectiveness of the council's current working groups and to make a decision on their continuation.

47/25 Christmas in Seascale

- 1) To confirm the available budget for Christmas lights and event.
- 2) To confirm any existing lights, the ownership of the lights, and any contracts or accounts in place.
- 3) To delegate authority to Cllrs Pegram and Coltman to spend within the budget
- 4) To delegate authority to Cllrs Pegram and Coltman to recruit and organise volunteers, following an appropriate volunteer policy

48/25 To review locum clerk arrangements to decide when and how the council will transition from the use of a locum clerk to the new clerk, or what other arrangements will be made.

49/25 Standing orders To adopt the latest NALC Model Standing Orders.