

Seascale Parish Council

Chair Person; Lizzie Mawson

Clerk; Currently vacant (please contact the chairperson)

theclerk@seascaleparishcouncil.co.uk

<http://www.seascaleparish.com/>.

Dated; 9th January 2026

Dear Councillor,

You are summoned to attend the monthly meeting of Seascale Parish Council, which will be held in **Methodist School Rooms Seascale on Wednesday 14th January 2026 at 7pm**. If you are unable to attend, please pass your apologies to the Chair in advance of the meeting.

The agenda is printed below.

Yours sincerely

Lizzie Mawson - Chair

Agenda

79/25

- i) **Apologies for absence**
- ii) **Appointment of new Councillor - Ms Brenda Parsons**

80/25 Requests for dispensations and declarations of interests

- i) Register of Interests. Councillors are reminded of the need to update their register of interest if any changes have occurred
- ii) Requests for Dispensations
- iii) Declarations of interests of any prejudicial interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the meeting for relevant items)
- iv) To declare any personal interests in items on the agenda and their nature

81/25 Exclusion of Press and public

To decide if there are any items of business listed on the agenda which require exclusion of the press and public (Public Bodies Admission to Meetings Act 1960)

82/25 Minutes of meetings

- i) Minutes of the meeting held on 3rd December 2025

83/25 Chair's Announcements

Verbal report

84/25 Public participation (Max 4 mins per person – Max session length – 15 mins)

This is at the chairperson's discretion, and no decision can be made on items brought to the attention of the parish council under this item.

85/25 Reports from visiting Councillors & Police – for information

Cumberland Cllr Moore – verbal

86/25 Clerks report/correspondence

- a) Local plan – LM/DM checked to see if updates required
- b) Electric charging points – MB has re-registered as required
- c) Consultation regarding Cumberland Budget proposals – response?

87/25 Community Resilience

- a) Update on the work and projects in relation to the Heart of Communities T and F group – DM
- b) Agreement on positioning of Trail Boards - ZO
- c) Confirmation of contracts and payments - DM

88/25 Play Grounds

- a) Fore shore play park : Update on repairs and maintenance – to note
- b) Coniston play park ; to approve processing grant
- c) To establish a T and F group to progress as a formal project

89/25 Parish Council Assets

- a) Sports Hall – BHC (email)
 - i) Consideration of quote to repair urinals – BHC

- ii) Request for quotes for other items to be funded (ceiling repair /electrics)- BHC
- b) Public toilets maintenance – retrospective approval for door repair
- c) Flag pole update – ZO
- d) Library repairs update –ZO
- e) Gas meter removal/outstanding invoice – MB
- f) Water meter outstanding invoice - MB
- g) Library bid for replacement - Day Cummins report - verbal update -MB
- h) Retrospective approval for Day Cummins to approach structural specialists for advice – MB
- i) Asbestos report – this is required - MB
- j) Pavilion maintenance –approval for quote for new door - KM
- k) Legal issues relating to assets - BP

90/25 Parish Maintenance and Highways

- a) To ascertain if any volunteers have come forward for grass cutting - MB
- b) To agree a briefing date - MB
- c) To agree to prepare a tender if a+b not sufficient – MB/CHC
- d) To receive a quote to replace the missing piece of fencing at the car park in front of the disabled bay by the entrance. – ZO
- e) Update on car park sink hole – DM
- f) Re – marking for road for safety access to beach, car park etc. – JC

91/25 Planning and Licencing applications

4/25/2419/OFI 15/12/25 West Lakeland Dog Training HQ ref: web site

Note: SPC objected on 7/12/23 as land ownership was unclear.

92/25 Planning and Licencing decisions

Currently nothing to note

93/25 Governance, Support Structures and Staffing

- i) Nominations for staffing committee - MB
- ii) Nominations for asset and development working group – MB
- iii) Dates for first meetings of above
- iv) Progress on updating policies and procedures - JC
- v) Financial standing orders – MB

94/25 Finance and accounts

RFO Report 4th January 2026

For Seascale Parish Council Meeting 14th January 2026

Bank Balances as of 31st December 2025:

General Reserves Account: £110,519.31

Current Account: £21,881.52

Unity Card: £100.00

£132,500.84

Payments made in December 2025:

Date	Creditor	Credit	Debit (gross)	VAT	Comments
01/12/2025	Opening balance	£132,468.12			
05/12/2025	Dawn Dennett		£230.00		Toilet block cleaning
08/12/2025	Jay Haliwell		£518.40	£86.40	Sports hall electrical work
08/12/2025	Quality Cleaning		£144.00	£24.00	Litter bin emptying
08/12/2025	Waterplus		£129.05		Toilet block water bill
08/12/2025	Cumberland Council		£2,630.34		Election expenses
08/12/2025	Alicia Gee		£97.50		Relief cleaner
08/12/2025	Cumberland Council		£611.00		Foreshore waste collection
08/12/2025	Michael Warmoth		£381.60		RFO duties
11/12/2025	Octopus Energy		£39.95	£1.90	Toilet block electricity
11/12/2025	Octopus Energy		£598.19	£99.70	Library electricity
12/11/2025	Cumberland Council	£60,000.00			Heart of Community Grant
11/12/2025	AB Electrical		£220.00		remedial electrical works to Sports Hall
12/12/2025	Fitzpatrick Woolmer		£2,391.60	£398.60	plastic lecterns for foreshore noticeboard
12/12/2025	Anja Phoenix		£800.00		Seascale Heritage and business leaflet
12/12/2025	Anja Phoenix		£500.00		Seascale beach information board
22/12/2025	Soft Play 2 You		£1,287.00		Soft play equipment
23/12/2025	Waterplus		£1,743.55		Outstanding water bills for Library
23/12/2025	Love Solar		£10,671.71		Deposit for solar panels
24/12/2025	WF Cascade		£37.04	£6.17	Toilet block supplies
25/12/2025	EE Limited		£25.82		DAV monthly SIM maintenance
31/12/2025	Unity Trust Bank	£600.59			Interest credited to GR Account
31/12/2025	Unity Trust Bank		£3.60		Manual Credit Handling Charge
31/12/2025	Unity Trust Bank		£7.80		Service Charge

Payments for authorisation at January 2026 Parish Meeting:

1.	Quality Cleaning Litter bin emptying	£108.00
2.	Mary Bradley 17 weeks locum clerk	£1892.10

Annual approval of regular payments,

Currently the following payments are made on a regular basis without seeking approval at monthly meetings:

1. Dawn Dennett – toilet block cleaning (monthly) – standing order
2. Octopus Energy – Toilet block electricity (monthly) – direct debit
3. Octopus Energy – Library electricity (monthly) – direct debit
4. EE Limited – DAV monthly SIM maintenance (monthly) – direct debit

I propose that the following payments are added to this list for annual approval:

1. Quality Cleaning & Contacting Ltd – Litter bin emptying (monthly)
2. Waterplus – Toilet block water bill (monthly)
3. Waterplus – Library water bill (monthly)
4. PATA Payroll – payroll services (quarterly)

95/25 Budget for 26/27

- i) Final Draft budget – attached
- ii) Asset register – any updates?
- iii) Precept for 2026/27

96/25 Councillors matters

An opportunity for Councillors to raise new issues – No decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on future agendas for the Council.

97/25 Date of Next meetings

All at 7pm in the Methodist School Rooms, Seascale

4th February 2026, 4th March 2026, 1st April